

# ESSER III Expenditure Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
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School districts, county offices of education, or charter schools, collectively known as LEAs, that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan Act, referred to as ESSER III funds, are required to develop a plan for how they will use their ESSER III funds. In the plan, an LEA must explain how it intends to use its ESSER III funds to address students' academic, social, emotional, and mental health needs, as well as any opportunity gaps that existed before, and were worsened by, the COVID-19 pandemic. An LEA may also use its ESSER III funds in other ways, as detailed in the Fiscal Requirements section of the Instructions. In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP), provided that the input and actions are relevant to the LEA's Plan to support students.

For more information please see the Instructions.

## Other LEA Plans Referenced in this Plan

Plan Title	Where the Plan May Be Accessed
Fall 2021-2022 Opening Plan	<a href="https://www.epaahs.org/documents/about/SUHSD-FALL-OPENING-PLAN-2021-22-HIGHLIGHTS.pdf">https://www.epaahs.org/documents/about/SUHSD-FALL-OPENING-PLAN-2021-22-HIGHLIGHTS.pdf</a>
Fall 2021-2022 Opening Plan (in Spanish)	<a href="https://www.epaahs.org/documents/about/Spanish-Fall-2021-Opening-Plan-Overview.pdf">https://www.epaahs.org/documents/about/Spanish-Fall-2021-Opening-Plan-Overview.pdf</a>
EPAA LCAP Covid-19 Operations Written Report	<a href="https://www.epaahs.org/documents/about/EPAA%20LCAP%20Covid-19%20Report.pdf">https://www.epaahs.org/documents/about/EPAA%20LCAP%20Covid-19%20Report.pdf</a>
Learning Continuity and Attendance Plan	<a href="https://www.epaahs.org/documents/LCAP.EPAA.Lrng.Cont.Accnt.Plan.2020.pdf">https://www.epaahs.org/documents/LCAP.EPAA.Lrng.Cont.Accnt.Plan.2020.pdf</a>
Annual Update for Developing the 2021-22 Local Control and Accountability Plan	<a href="https://www.epaahs.org/documents/about/2021_Local_Control_and_Accountability_Plan_LCP_Annual_Update_East_Palo_Alto_Academy_20211018.pdf">https://www.epaahs.org/documents/about/2021_Local_Control_and_Accountability_Plan_LCP_Annual_Update_East_Palo_Alto_Academy_20211018.pdf</a>
Local Control Accountability Plan	<a href="https://www.epaahs.org/documents/about/2021_Local_Control_and_Accountability_Plan_East_Palo_Alto_Academy_20211018.pdf">https://www.epaahs.org/documents/about/2021_Local_Control_and_Accountability_Plan_East_Palo_Alto_Academy_20211018.pdf</a>

## Summary of Planned ESSER III Expenditures

Below is a summary of the ESSER III funds received by the LEA and how the LEA intends to expend these funds in support of students.

**Total ESSER III funds received by the LEA**

955,517

<b>Plan Section</b>	<b>Total Planned ESSER III</b>
Strategies for Continuous and Safe In-Person Learning	99,943
Addressing Lost Instructional Time (a minimum of 20 percent of the LEAs ESSER III funds)	855,574
Use of Any Remaining Funds	

**Total ESSER III funds included in this plan**

955,517

**Community Engagement**

An LEA’s decisions about how to use its ESSER III funds will directly impact the students, families, and the local community. The following is a description of how the LEA meaningfully consulted with its community members in determining the prevention and mitigation strategies, strategies to address the academic impact of lost instructional time, and any other strategies or activities to be implemented by the LEA. In developing the plan, the LEA has flexibility to include input received from community members during the development of other LEA Plans, such as the LCAP, provided that the input is relevant to the development of the LEA’s ESSER III Expenditure Plan.

For specific requirements, including a list of the community members that an LEA is required to consult with, please see the Community Engagement section of the Instructions.

A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.

We worked with all members of our team, parents, students, and community partners to discuss the best way to use our funds relative to our vision, goals, and specific student needs. We were able to engage in meaningful consultation with groups that advocate for and represent organizations devoted to representing underrepresented students and families. At our school 95% of our families are low-income families, over 75% are second language learners, and 67% did NOT attend high school. All of our Parent Leadership team meetings listed below were in Spanish and English, with break-out rooms in the home language for easier communication and dialogue. We also made time for affinity groups, to get feedback from our Black

and Pacific Islander families. The LCAP Community Engagement event on 2/22/21 included community-based organizations that represent the protection of Civil Rights (such as YUCA) and other CBOs that are dedicated to sending first generation children of color to college and careers of choice (such as BGCP, Peninsula Bridge, YCS, and College Track).

LCAP Community Engagement Kick-Off (Students, Parents, Teachers, Classified, Community Partners):

2/22/21 Joint review of the purpose of LCAP and deep-dive into the proposed Goal #4 on connectedness and engagement

Teachers & Administration: Leadership Team: 5/3/21, 3/8/21, 2/22/21, 1/26/21, 1/11/21; Department Chair Team: 3/16/21, 2/23/21, 1/19/21; review of 8 state priorities, goals, measures, and actions.

Classified Personnel: 1/28/21 Classified Personnel: Reviewed 8 State Priorities and related EPAA Goals

Students: 4/21/21 & 4/22/21 Monthly Student Leader check-in and Student Leadership & Service class shared overall LCAP state goals, school goals and digging deep in Goal #4 about connectedness and engagement opportunities for students

Parents & Students: School Site Council (SSC) & English Language Advisory Council (ELAC):

3/25/21 Monthly Parent Leadership Team: Goals 1-5 and Actions for Goal #3

1/28/21 Monthly Parent Leadership Team: Reviewed goals/progress for school climate and engagement

12/17/20 Monthly Parent Leadership Team: Reviewed 8 State Priorities, goals, and progress data from the LCAP 2019-20 and 2020-21 LCP

A description of how the development of the plan was influenced by community input.

Our entire team has been very conscious of our students' specific needs as predominantly first-gen college-going students who have struggled disproportionately during the pandemic. With many students unable to fully engage during the pandemic, all of our team members wanted to focus on ways to re-engage our students in our college-going culture both academically and social-emotionally.

Families (Parents/Guardians/Students): Families wanted us to emphasize the importance of a four-year college opportunity, though in our actions we would provide access to two-year community college and career options such as Job Train and workforce development. Families also wanted to consider what kind of additional hiring we could do for instructional aides (IAs) to support teachers and struggling students (e.g., the new IA for the newcomers and Math intervention). Additionally, we discussed the variety of ways we want to improve the commitment of families to be more involved and clear about what we as a school suggest as "mandatory" for their support of their child's college and career aspirations. For this reason, we moved .2 of the School Counselor on Special Assignment to include parent education as part of their full-time position. We now include part of the "Latino Literacy Project" curriculum and ongoing workshops as part of our monthly parent/guardian opportunities to engage.

Student Leaders: Emphasis on students feeling connected to school, through cultivating more student leaders. Examples included students in grades 11th and 12th "teaching" the other students about spirit days, pep rallies, and other ways for them to actively engage. Students also suggested the potential for students to be trained, paid and, supported to do more peer tutoring and mentoring to help engage more students in the resources we have available to students, that are not being maximized (e.g., after school tutoring with Stanford tutors and IAs). To help incentivize more clubs to do events during the school day lunch hour it would be helpful to provide clubs with a budget. Clubs like "Bring Change 2 Mind" can help with their fun activities and "No Student Eats Alone" campaigns. Students also wanted to emphasize the opportunities for their families to be engaged and connected. They wanted us to continue our annual events (e.g., cultural events and celebrations), Student-Led Conferences, classes, and workshops for parents (e.g., How to Talk to Your Teen and The Parent Project from SMCOE). They also had suggestions about new events like a community-wide event, a day for parents to

experience a “student's day in the life” and involving parents more in the portfolio defense and compassion project.

Teachers & Staff: For goals, there were a lot of suggested edits for the goals, especially motivated to ensure the special work of EPAA was captured in the goals, related to our commitment to first-gen BIPOC students (e.g., Graduate Profile, Defense of Learning, PBL, and DEI work). We had several edits, especially related to ensuring we included all of the appropriate actions related to the goals. Special emphasis was paid to ensuring students returned to a school team well versed and supportive in what is required for our students socially, emotionally, and academically.

## Actions and Expenditures to Address Student Needs

The following is the LEA’s plan for using its ESSER III funds to meet students’ academic, social, emotional, and mental health needs, as well as how the LEA will address the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic. In developing the plan, the LEA has the flexibility to include actions described in existing plans, including the LCAP and/or Expanded Learning Opportunity (ELO) Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan.

For specific requirements, please refer to the Actions and Expenditures to Address Student Needs section of the Instructions.

## Strategies for Continuous and Safe In-Person Learning

A description of how the LEA will use funds to continuously and safely operate schools for in-person learning in a way that reduces or prevents the spread of the COVID-19 virus.

### Total ESSER III funds being used to implement strategies for continuous and safe in-person learning

99,943

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
LCAP Goal 1. Action 1: Access to on-line resources (2021-2022)	Chromebooks, Hot Spots, & Google Voice	Purchase more chromebooks, hot spots, & Google voice for parent/guardian communication	1,530
LCAP Goal 1. Action 1: Access to curriculum (2021-2022)	Books and Supplies	Safe access to books and curriculum for early college program, and core classes, especially related to not having to share materials due to the pandemic.	23,000

<b>Plan Alignment (if applicable)</b>	<b>Action Title</b>	<b>Action Description</b>	<b>Planned ESSER III Funded Expenditures</b>
LCAP Goal 4. Action 4: Student Support (2021-2022)	Work with Restorative Justice Colleague	Work with Peninsula Conflict Resolution Center to ensure a safe return to school with the necessary resources to help students transition to in-person learning with healthy peer-to-peer communication and thoughtful interventions when needed.	9,100
Safe Return to School (2021-2022)	Safe return for students to work effectively together	Furniture purchases to support enough safe spaces to eat while on campus and outdoors	2,013
LCAP Goal 1. Action 1: Access to curriculum (2022-2023)	Books and Supplies	Instructional Materials needs, eg., books & curriculum	18,000
LCAP Goal 1. Action 1: Access to curriculum (2023-2024)	Books and Supplies	Instructional Materials needs, eg., books & curriculum	18,000
LCAP Goal 1. Action 1: Access to on-line resources (2022-2023)	Chromebooks, Hot Spots, & Google Voice	Purchase more chromebooks, hot spots, & Google voice for parent/guardian communication	28,300

## Addressing the Impact of Lost Instructional Time

A description of how the LEA will use funds to address the academic impact of lost instructional time.

### Total ESSER III funds being used to address the academic impact of lost instructional time

855,574

<b>Plan Alignment (if applicable)</b>	<b>Action Title</b>	<b>Action Description</b>	<b>Planned ESSER III Funded Expenditures</b>
Goal 1, Action 5	2021-2022 Professional Development	Certificated Sub Release for PD (2021-2022)	5,000
Goal 3, Action 4	2021-2022 Curriculum	Curriculum: Nat Geo "Edge" ELD Curriculum	5,000

<b>Plan Alignment (if applicable)</b>	<b>Action Title</b>	<b>Action Description</b>	<b>Planned ESSER III Funded Expenditures</b>
Goal 1, Action 4 & 5	2021-2022 Professional Development	DEI (Alcine)	30,000
Goal 1, Action 4 & 5	2023-2024 Professional Development	DEI (Alcine)	30,000
Goal 2, Action 2	2022-2023 Expanded Learning	Expanded After School Tutoring <ul style="list-style-type: none"> <li>OT for IA (Paraprofessional) staff (\$10,000 OT IA)</li> <li>OT for Certificated staff (\$10,000 OT Cert.)</li> </ul>	20,000
Goal 2, Action 2	2023-2024 Expanded Learning	Expanded After School Tutoring <ul style="list-style-type: none"> <li>OT for IA (Paraprofessional) staff (\$10,000 OT IA)</li> <li>OT for Certificated staff (\$10,000 OT Cert.)</li> </ul>	20,000
Goal 5, Action 5	Summer 2023 Expanded Learning	Expanded Summer Bridge	30,000
Goal 5, Action 5	Summer 2024 Expanded Learning	Expanded Summer Bridge	30,000
Goal 5, Action 5	Summer 2023 Expanded Learning	Expanded Summer School <ul style="list-style-type: none"> <li>Exhibition Make-ups</li> <li>Extra Math Class</li> <li>Extra History Class</li> <li>Extra English Class</li> <li>Edgenuity Access (\$150/per student)</li> </ul>	21,000
Goal 5, Action 5	Summer 2024 Expanded Learning	Expanded Summer School <ul style="list-style-type: none"> <li>Exhibition Make-ups</li> <li>Extra Math Class</li> <li>Extra History Class</li> <li>Extra English Class</li> <li>Edgenuity Access (\$150/per student)</li> </ul>	21,000
Goal 2, Action 2	2022-2023 Expanded Learning & Intervention	IA Math Intervention	60,000
Goal 2, Action 2	2023-2024 Expanded Learning & Intervention	IA Math Intervention	60,000

<b>Plan Alignment (if applicable)</b>	<b>Action Title</b>	<b>Action Description</b>	<b>Planned ESSER III Funded Expenditures</b>
Goal 3, Action 5	2023-2024 Expanded Learning & Intervention	IA Newcomer Support	60,000
Goal 1, Action 6	2021-2022 Intervention & Support	IA SPED Support, Clerical Support & Translation	34,874
Goal 1, Action 6	2021-2022 Intervention & Support	OT Campus Aide	2,000
Goal 1, Action 6	2021-2022 Intervention & Support	OT Classified Clerical	10,000
Goal 1, Action 6	2021-2022 Intervention & Support	Classified Guidance	2,000
Goal 4, Action 1 & 2	2022-2023 Intervention, Support, & Expanded Learning	Parent Education (.2 School Counselor)	57,350
Goal 4, Action 1 & 2	2023-2024 Intervention, Support, & Expanded Learning	Parent Education (.2 School Counselor)	57,350
Goal 1, Action 4 & 5	2022-2023 Expanded Learning & Support	PBL, Exhib. of Learning & Grad Profile (Envision Learning Contractor)	150,000
Goal 1, Action 4 & 5	2023-2024 Expanded Learning & Support	PBL, Exhib. of Learning & Grad Profile (Envision Learning Contractor)	150,000
Goal 4, Action 4	Working with Restorative Justice Colleague from PCRC	Work with Peninsula Conflict Resolution Center to ensure a safe return to school with the necessary resources to help students transition to in-person learning with healthy peer-to-peer communication and thoughtful interventions when needed.	9,100

## **Use of Any Remaining Funds**

A description of the how the LEA will use any remaining ESSER III funds, as applicable.

### **Total ESSER III funds being used to implement additional actions**

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures

## Ensuring Interventions are Addressing Student Needs

The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID–19 pandemic. The following is the LEA’s plan for ensuring that the actions and expenditures in the plan are addressing the identified academic, social, emotional, and mental health needs of its students, and particularly those students most impacted by the COVID–19 pandemic.

Action Title(s)	How Progress will be Monitored	Frequency of Progress Monitoring
Goal 1 : providing rigorous instruction thanks to access to curriculum, technology: Chromebooks, hot spots, & Google Voice, books, supplies, and online resources, professional development for DEI, PBL, and Grad Profile, PD sub release days, intervention support, expanded learning & support, IA SPED support, clerical support, translation, and classified over time.	LCAP measures per the Williams report, annual state assessments, and student surveys.	Annually per the LCAP
Goal 4: school community connectedness and engagement Parent education,	Attendance, graduation rates, expulsion & suspension rates, student & parent surveys, Work with Peninsula Conflict Resolution Center to ensure a safe return to school with the necessary resources to help students transition to in-person learning with healthy peer-to-peer	Annually per the LCAP



Action Title(s)	How Progress will be Monitored	Frequency of Progress Monitoring
	communication and thoughtful interventions when needed.	
Goal 2: students demonstrate academic progress Expanded after school tutoring, IA for Math intervention,	SBAC testing, local assessments, Defense of Learning Passing Rate, % of student passing Algebra 2 by senior year, % of students making progress on their annual IEP goals	Quarterly for ELA and Math with local assessments & annually per the LCAP.
Goal 3: progress of ELL students Nat Geo curriculum and IA for Newcomer support	ELPAC results, RFEP rates, SBAC results for ELL and RFEP students, parent participation	Annually per the LCAP
Goal 5: percentage of students admitted to 4 year colleges & universities Expanded Summer Bridge, expanded summer school	A-G completion rates, percentage of pupils classified as 'prepared for college' by the EAP ELA/Math CAASPP, cohort graduation rates, FAFSA or CADA completion rates, dual enrollment of juniors & seniors.	Annually per the LCAP

# ESSER III Expenditure Plan Instructions

## Introduction

School districts, county offices of education (COEs), or charter schools, collectively known as local educational agencies (LEAs), that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan (ARP) Act, referred to as ESSER III funds, are required to develop a plan for how they will use ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before October 29, 2021 and must be submitted for review and approval within five days of adoption. A school district must submit its ESSER III Expenditure Plan to its COE for review and approval; a COE must submit its plan to the California Department of Education for review and approval. A charter school must submit its plan to its chartering authority for review and to the COE of the county in which the charter school operates for review and approval.

In addition, consistent with the requirements of the ARP, Volume 86, *Federal Register*, page 21201, April 22, 2021, the ESSER III Expenditure Plan must be:

- Written in an understandable and uniform format;
- Written in a language that parents can understand, to the extent practicable;
  - If it is not practicable to provide written translations to a parent with limited English proficiency, the plan must be orally translated for parents
- Provided in an alternative format to a parent who is an individual with a disability as defined by the Americans with Disabilities Act, upon request; and
- Be made publicly available on the LEA's website.

For additional information regarding ESSER III funding please see the ARP Act Funding web page at <https://www.cde.ca.gov/fg/cr/arpact.asp>.

*For technical assistance related to the completion of the ESSER III Expenditure Plan, please contact [EDReliefFunds@cde.ca.gov](mailto:EDReliefFunds@cde.ca.gov).*

## Fiscal Requirements

- The LEA must use at least 20 percent (20%) of its ESSER III apportionment for expenditures related to addressing the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.
  - For purposes of this requirement, "evidence-based interventions" include practices or programs that have **evidence** to show that they are effective at producing results and improving outcomes when implemented. This kind of evidence has generally been produced through formal studies and research. There are four tiers, or levels, of evidence:

- **Tier 1 – Strong Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented randomized control experimental studies.
  - **Tier 2 – Moderate Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented quasi-experimental studies.
  - **Tier 3 – Promising Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented correlational studies (with statistical controls for selection bias).
  - **Tier 4 – Demonstrates a Rationale:** practices that have a well-defined logic model or theory of action, are supported by research, and have some effort underway by a State Educational Agency, LEA, or outside research organization to determine their effectiveness.
- **For additional information please see the Evidence-Based Interventions Under the ESSA web page at <https://www.cde.ca.gov/re/es/evidence.asp>.**
- The LEA must use the remaining ESSER III funds consistent with section 2001(e)(2) of the ARP Act, including for:
  - Any activity authorized by the Elementary and Secondary Education Act (ESEA) of 1965;
  - Any activity authorized by the Individuals with Disabilities Education Act (IDEA);
  - Any activity authorized by the Adult Education and Family Literacy Act;
  - Any activity authorized by the Carl D. Perkins Career and Technical Education Act of 2006;
  - Coordination of preparedness and response efforts of LEAs with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to COVID-19;
  - Activities to address the unique needs of low-income students, students with disabilities, English learners, racial and ethnic minorities, homeless students, and foster youth, including how outreach and service delivery will meet the needs of each population;
  - Developing and implementing procedures and systems to improve the preparedness and response efforts of LEAs;
  - Training and professional development for staff of the LEA on sanitation and minimizing the spread of infectious diseases;
  - Purchasing supplies to sanitize and clean the facilities of an LEA, including buildings operated by such agency;
  - Planning for, coordinating, and implementing activities during long-term closures, including providing meals to eligible students, providing technology for online learning to all students, providing guidance for carrying out requirements under IDEA, and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements;
  - Purchasing education technology (including hardware, software, and connectivity) for students who are served by the LEA that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment;
  - Providing mental health services and supports, including through the implementation of evidence-based full-service community schools;
  - Planning and implementing activities related to summer learning and supplemental after school programs, including providing classroom instruction or online learning during the summer months and addressing the needs of underserved students;

- Addressing learning loss among students, including underserved students, by:
  - Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiated instruction,
  - Implementing evidence-based activities to meet the comprehensive needs of students,
  - Providing information and assistance to parents and families of how they can effectively support students, including in a distance learning environment, and
  - Tracking student attendance and improving student engagement in distance education;

**Note:** A definition of “underserved students” is provided in the Community Engagement section of the instructions.

- School facility repairs and improvements to enable operation of schools to reduce risks of virus transmission and exposure to environmental health hazards, and to support student health needs;
- Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and nonmechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door replacement;
- Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff;
- Other activities that are necessary to maintain the operation of and continuity of services in LEAs and continuing to employ existing staff of the LEA.

### **Other LEA Plans Referenced in this Plan**

In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP) and/or the Expanded Learning Opportunities (ELO) Grant Plan, provided that the input and/or actions address the requirements of the ESSER III Expenditure Plan.

An LEA that chooses to utilize community input and/or actions from other planning documents must provide the name of the plan(s) referenced by the LEA and a description of where the plan(s) may be accessed by the public (such as a link to a web page or the street address of where the plan(s) are available) in the table. The LEA may add or delete rows from the table as necessary.

An LEA that chooses not to utilize community input and/or actions from other planning documents may provide a response of “Not Applicable” in the table.

### **Summary of Expenditures**

The Summary of Expenditures table provides an overview of the ESSER III funding received by the LEA and how the LEA plans to use its ESSER III funds to support the strategies and interventions being implemented by the LEA.

### **Instructions**

For the ‘Total ESSER III funds received by the LEA,’ provide the total amount of ESSER III funds received by the LEA.

In the Total Planned ESSER III Expenditures column of the table, provide the amount of ESSER III funds being used to implement the actions identified in the applicable plan sections.

For the ‘Total ESSER III funds included in this plan,’ provide the total amount of ESSER III funds being used to implement actions in the plan.

## **Community Engagement**

### **Purpose and Requirements**

An LEA’s decisions about how to use its ESSER III funds will directly impact the students, families, and the local community, and thus the LEA’s plan must be tailored to the specific needs faced by students and schools. These community members will have significant insight into what prevention and mitigation strategies should be pursued to keep students and staff safe, as well as how the various COVID–19 prevention and mitigation strategies impact teaching, learning, and day-to-day school experiences.

An LEA must engage in meaningful consultation with the following community members, as applicable to the LEA:

- Students;
- Families, including families that speak languages other than English;
- School and district administrators, including special education administrators;
- Teachers, principals, school leaders, other educators, school staff, and local bargaining units, as applicable.

“Meaningful consultation” with the community includes considering the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic. Comprehensive strategic planning will utilize these perspectives and insights to determine the most effective strategies and interventions to address these needs through the programs and services the LEA implements with its ESSER III funds.

Additionally, an LEA must engage in meaningful consultation with the following groups to the extent that they are present or served in the LEA:

- Tribes;
- Civil rights organizations, including disability rights organizations (e.g. the American Association of People with Disabilities, the American Civil Liberties Union, National Association for the Advancement of Colored People, etc.); and
- Individuals or advocates representing the interests of children with disabilities, English learners, homeless students, foster youth, migratory students, children who are incarcerated, and other underserved students.
  - For purposes of this requirement “underserved students” include:
    - Students who are low-income;

- Students who are English learners;
- Students of color;
- Students who are foster youth;
- Homeless students;
- Students with disabilities; and
- Migratory students.

LEAs are also encouraged to engage with community partners, expanded learning providers, and other community organizations in developing the plan.

Information and resources that support effective community engagement may be found under *Resources* on the following web page of the CDE’s website: <https://www.cde.ca.gov/re/lc>.

### **Instructions**

In responding to the following prompts, the LEA may reference or include input provided by community members during the development of existing plans, including the LCAP and/or the ELO Grant Plan, to the extent that the input is applicable to the requirements of the ESSER III Expenditure Plan. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA’s local community.

#### **A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.**

A sufficient response to this prompt will describe how the LEA sought to meaningfully consult with its required community members in the development of the plan, how the LEA promoted the opportunities for community engagement, and the opportunities that the LEA provided for input from the public at large into the development of the plan.

As noted above, a description of “meaningful consultation” with the community will include an explanation of how the LEA has considered the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic.

#### **A description of the how the development of the plan was influenced by community input.**

A sufficient response to this prompt will provide clear, specific information about how input from community members and the public at large was considered in the development of the LEA’s plan for its use of ESSER III funds. This response must describe aspects of the ESSER III Expenditure Plan that were influenced by or developed in response to input from community members.

- For the purposes of this prompt, “aspects” may include:
  - Prevention and mitigation strategies to continuously and safely operate schools for in-person learning;

- Strategies to address the academic impact of lost instructional time through implementation of evidence-based interventions (e.g. summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs);
- Any other strategies or activities implemented with the LEA’s ESSER III fund apportionment consistent with section 2001(e)(2) of the ARP Act; and
- Progress monitoring to ensure interventions address the academic, social, emotional, and mental health needs for all students, especially those students disproportionately impacted by COVID-19

For additional information and guidance, please see the U.S. Department of Education’s Roadmap to Reopening Safely and Meeting All Students’ Needs Document, available here: <https://www2.ed.gov/documents/coronavirus/reopening-2.pdf>.

## **Planned Actions and Expenditures**

### **Purpose and Requirements**

As noted in the Introduction, an LEA receiving ESSER III funds is required to develop a plan to use its ESSER III funds to, at a minimum, address students’ academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

### **Instructions**

An LEA has the flexibility to include actions described in existing plans, including the LCAP and/or ELO Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan. When including action(s) from other plans, the LEA must describe how the action(s) included in the ESSER III Expenditure Plan supplement the work described in the plan being referenced. The LEA must specify the amount of ESSER III funds that it intends to use to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. Descriptions of actions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA’s local community.

### **Strategies for Continuous and Safe In-Person Learning**

Provide the total amount of funds being used to implement actions related to Continuous and Safe In-Person Learning, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of the action(s) the LEA will implement using ESSER III funds for prevention and mitigation strategies that are, to the greatest extent practicable, in line with the most recent CDC guidance, in order to continuously and safely operate schools for in-person learning.

- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

### **Addressing the Impact of Lost Instructional Time**

As a reminder, the LEA must use not less than 20 percent of its ESSER III funds to address the academic impact of lost instructional time. Provide the total amount of funds being used to implement actions related to addressing the impact of lost instructional time, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of the action(s) the LEA will implement using ESSER III funds to address the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

### **Use of Any Remaining Funds**

After completing the Strategies for Continuous and Safe In-Person Learning and the Addressing the Impact of Lost Instructional Time portions of the plan, the LEA may use any remaining ESSER III funds to implement additional actions to address students’ academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. LEAs choosing to use ESSER III funds in this manner must provide the total amount of funds being used to implement actions with any remaining ESSER III funds, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of any additional action(s) the LEA will implement to address students’ academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. If an LEA has allocated its entire apportionment of ESSER III funds to strategies for continuous and safe in-person learning and/or to addressing the impact of lost instructional time, the LEA may indicate that it is not implementing additional actions.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. If the LEA it is not implementing additional actions the LEA must indicate “\$0”.

### **Ensuring Interventions are Addressing Student Needs**



The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID–19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.

The LEA may group actions together based on how the LEA plans to monitor the actions' progress. For example, if an LEA plans to monitor the progress of two actions in the same way and with the same frequency, the LEA may list both actions within the same row of the table. Each action included in the ESSER III Expenditure Plan must be addressed within the table, either individually or as part of a group of actions.

Complete the table as follows:

- Provide the action title(s) of the actions being measured.
- Provide a description of how the LEA will monitor progress of the action(s) to ensure that they are addressing the needs of students.
- Specify how frequently progress will be monitored (e.g. daily, weekly, monthly, every 6 weeks, etc.).

California Department of Education  
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